



DIVISION OF ENGINEERING DISTANCE
EDUCATION & CAREER SERVICES
Florida Atlantic University

DEDECS Directions for Applying for Graduation

1. Pick up an **Application for Degree, Graduation Check and Survey Forms** from your Department.
2. Make an appointment with your advisor to review your folder for graduation. Check out your folder from the department office and take it with you to your appointment. You **CANNOT** be reviewed for graduation without your folder.
3. After your advisor has approved your application and signed it, return the **Application for Degree** form and your folder to the department office. At this point, your folder will be double-checked and, if approved, signed by the Chairman.
4. Finally, and most importantly, remember that this is only an *application* to graduate. Items that can affect your graduation are such things as petitions, incompletes, and coursework in progress; you **MUST** be aware of these things. Also, remember that you **MUST** be aware of the graduation requirements as described in the FAU catalog.
5. If you do not graduate this semester, a new application form must be completed for the next semester in which you will graduate.

All other pertinent information concerning graduation tickets, caps, gowns, etc., can be obtained from the Office of Records/Registration when you turn in your form.