



**DIVISION OF ENGINEERING DISTANCE  
EDUCATION & CAREER SERVICES**  
Florida Atlantic University

## Employer Agreement

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Co-op Liaison: \_\_\_\_\_ Contact Title: \_\_\_\_\_

Dept/Div: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext: \_\_\_\_\_

**FLORIDA ATLANTIC UNIVERSITY is an Equal Opportunity Employer.** The employers who participate in our co-op/internship program agree not to discriminate on the basis of race, gender, age, religion, national origin, sexual preference, physical and mental disabilities. The employer hereby agrees to adhere to all aspects of this anti-discriminatory policy.

Signature below designates that Employer agrees to the following:

1. To participate in a cooperative education program with Florida Atlantic University and with eligible students who are approved and referred by the Engineering Career Development office.
2. To coordinate the students' assigned duties so that their work will be closely related to their academic degree program and/or career goals.
3. To pay co-op student(s) at a rate determined at the time of offer. This agreement does not bind the employer to continue employment beyond the period established at the time of offer.
4. To supervise students part or full time in accordance with the submitted job posting form.
5. To complete an evaluation form of student at end of semester.
6. We encourage and appreciate employers offering internship, co-op, and part-time employment to our full-time engineering students and offering full-time positions to our engineering students graduating in the semester of the job fair.
7. To abide by items 1-6 above during all work periods and to complete a final evaluation of all co-op students employed at the end of each semester.

EMPLOYER:

UNIVERSITY:

\_\_\_\_\_  
Name

Gail Moore  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Director, DEDECS  
Title

\_\_\_\_\_  
Date

**Please return this agreement to:**  
Division of Engineering Distance Education and Career Services (DEDECS)  
Attn.: Gail Moore, Director  
777 Glades Road, S&E 103  
Boca Raton, FL 33431-0091  
Tel: 561.297.2694, fax: 561.297.2659, e-mail: dedecs@eng.fau.edu  
www.dedecs.fau.edu